

Project Lazarus helps heal and empower people living with HIV/AIDS by focusing on wellness, providing housing and offering important support services.

ADDICTION COUNSELOR / CASE MANAGER

POSITION SUMMARY: The Addiction Counselor/Case Manager is responsible for the assessment of mental health needs of participants and provides direct therapeutic services to individuals diagnosed with HIV/AIDS, substance abuse disorders, and co-occurring mental illness and also provides medical case management services to participants of Project Lazarus.

REPORTS TO: Executive Director

CORE RESPONSIBILITIES

- Provides direct therapeutic services for the residents and participants of Project Lazarus, including group and individual therapy, with a focus on substance use disorder, in a format or modality which is appropriate to the clients' cognitive abilities.
- Meet with participants at least weekly to provide case management services related to medication management and medical care coordination, as well as linkage to any other community resources as it relates to identified needs on participant service plan.
- Develop therapeutic alliance with participants. Provide therapeutic rapport and support during other participant meetings and gatherings.
- Support the referral and intake process for new participants, in conjunction with the Case Manager.
- Collaborate with the Case Manager in developing a participant-driven service plan addressing housing stability, financial stability, medical and mental health; employment/educational activity and encouraging participant independence.
- Collaborate with the clinical team to maintain a clinically-focused, structured, relevant program for Project Lazarus participants, which includes group and individual therapy, health education and wellness activities, support and modeling of activities of daily living, social and spiritual opportunities, as well as work and educational opportunities.
- Support the maintenance of a cooperative, accountable, inclusive, compassionate, boundaried, autonomous, safe, diverse, and friendly milieu for participants through modeling of these behaviors for participants and staff.
- Support the Resident Care Coordinator in the recruitment, hiring, and training of Direct Support Professionals.
- Lead weekly clinical review meetings.
- Complete in a timely manner case documentation, including assessments, treatment plans, group and individual case notes, service plans, and discharge planning for the purposes of treatment planning, monitoring, and grant reporting and meeting funding requirements.
- Develop and maintain positive working relationships with medical providers, substance use disorder programs, transportation, government agencies, and other applicable social services.

- Knowledge of and compliance with state and national standards of practice, HIPAA, and organizational policies and procedures.
- Attend appropriate and relevant local, state, and national trainings, meetings, and conventions that benefit the Clinical Team and Project Lazarus participants.
- Drive company vehicles if necessary, with and without participants in the vehicle.
- Attend community and/or funder meetings as assigned.
- All other duties as assigned.
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ESSENTIAL SKILLS

- Graduate of an accredited school with a Master's Degree in Counseling, Social Work, or a related field, 2 years minimum experience in mental health field and addiction counseling.
- Must be licensed or provisionally licensed in counseling, addiction counseling, or social work, or be a LAC.
- Organizational skills mandatory.
- Supervisory experience.
- Excellent verbal and written communication skills.
- Must be detail-oriented and able to follow through on complex projects.
- HIV/AIDS knowledge and experience.
- Ability to schedule work productions to meet timelines with attention to detail.
- Must have the ability to relate to all persons.
- Ability to handle multiple priorities and meet deadlines.
- On-call availability.

PHYSICAL DEMANDS

- Extended periods of standing and sitting.
- The ability to lift 20 -25 lbs as needed.
- Extended periods of computer use.
- Ability to walk up multiple flights of stairs.

TO APPLY:

- To apply, please email your resume, cover letter, and three professional references to admin@projectlazarus.net with "Addiction Counselor/Case Manager" in the subject line.
- Position open until filled